	Inspection Unit Processing Development Division Coconut Development Authority	Registration application Document No :CDA/PD/INS/REC-037-A	Issue No : 01	Revision No : 00
			Issue date : 27/09/2019	Revision Date : 00/00/0000

Coconut Development Authority - Processing Development Division


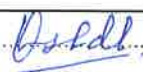
(Established under the Coconut Development Act No. 46 of 1971)


Application form for registration as a **Kernel Products** Manufacturer/Processor under the Coconut Development Gazette

Notification No.69/3-1979/12/31, No.15009/01-1972/05/05 In terms of Coconut Development Act.46 of 1971

YEAR 2020

<p>The date of commencement of the business:</p> <p>Business Registration Number (BRC)</p> <p>Environment Protection License Number (EPL)</p> <p>Official E Mail for formal correspondence:.....</p> <p>GPS Location:</p> <p>1. Nature of the business (Indicate ✓ in front of the relevant cage)</p> <table border="1" style="width: 100%;"> <tr> <td>1.1 Limited Liability Co.</td> <td><input type="checkbox"/></td> </tr> <tr> <td>1.2 Partnership Co.</td> <td><input type="checkbox"/></td> </tr> <tr> <td>1.3 Sole Proprietor</td> <td><input type="checkbox"/></td> </tr> <tr> <td>1.4 Co-operative Society</td> <td><input type="checkbox"/></td> </tr> </table> <p>2. Owner / Partners – Directors Name & National Identity Card (NIC) Number</p> <p>2.1 Name NIC Number</p> <p>2.2 Name NIC Number</p> <p>2.3 Name NIC Number</p> <p>3. Business Name – Name of the Organization (See Note 01)</p> <p>.....</p> <p>3.1. Address:.....</p> <p>3.2. Telephone Number:.....</p> <p>3.3 Contact Person & Designation:.....</p> <p>3.4 Contact Numbers:.....</p> <p>4.1. Is the Applicant, Owner of the mill, Lessee of Mortgagee? Owner / Lessee / Mortgagee</p> <p>4.2. If the mill is leased or Mortgaged state effective period From To</p> <p>4.3. If the mill is leased or mortgagee, give full name and address of Mill Owner</p>	1.1 Limited Liability Co.	<input type="checkbox"/>	1.2 Partnership Co.	<input type="checkbox"/>	1.3 Sole Proprietor	<input type="checkbox"/>	1.4 Co-operative Society	<input type="checkbox"/>	<p>5.1 Products manufactured by the company (Indicate ✓ in front cage respective to the product type)</p> <table border="1" style="width: 100%;"> <tr> <td>1.DC- Desiccated Coconut</td> <td><input type="checkbox"/></td> <td>13. Syr – Coconut Syrup</td> <td><input type="checkbox"/></td> </tr> <tr> <td>2. CC – Creamed Coconut</td> <td><input type="checkbox"/></td> <td>14. Wt Coconut Water</td> <td><input type="checkbox"/></td> </tr> <tr> <td>3. CR – Coconut Cream</td> <td><input type="checkbox"/></td> <td>15. Vn – Coconut Vinegar</td> <td><input type="checkbox"/></td> </tr> <tr> <td>4. MK (l)- Coconut Milk</td> <td><input type="checkbox"/></td> <td>19. CA-coconut Amino</td> <td><input type="checkbox"/></td> </tr> <tr> <td>5. Mk(p) Coconut Milk Powder</td> <td><input type="checkbox"/></td> <td>16. VCO - Virgin Coconut Oil</td> <td><input type="checkbox"/></td> </tr> <tr> <td>6. MRP Coconut Milk Related Products</td> <td><input type="checkbox"/></td> <td>17. WCO – White Coconut Oil</td> <td><input type="checkbox"/></td> </tr> <tr> <td>7. CF- Coconut Flour</td> <td><input type="checkbox"/></td> <td>18. CO-Copra Coconut Oil</td> <td><input type="checkbox"/></td> </tr> <tr> <td>8. GRC – Grated Coconut</td> <td><input type="checkbox"/></td> <td>20. PCO – Paring Coconut Oi</td> <td><input type="checkbox"/></td> </tr> <tr> <td>9. BU – Coconut Butter</td> <td><input type="checkbox"/></td> <td>21. RBD- Refined Bleached Deodorized Coconut Oil</td> <td><input type="checkbox"/></td> </tr> <tr> <td>10. CS – Coconut Sugar</td> <td><input type="checkbox"/></td> <td>22. Cop - Copra</td> <td><input type="checkbox"/></td> </tr> <tr> <td>11. Spr- Coconut Spread</td> <td><input type="checkbox"/></td> <td>23. ICO – Industrial Coconut Oil</td> <td><input type="checkbox"/></td> </tr> <tr> <td>12. CT – Coconut Treacle</td> <td><input type="checkbox"/></td> <td>Other</td> <td><input type="checkbox"/></td> </tr> </table> <p>Note: If you register as a Processor only, it is compulsory to attach a list of the names of relevant manufacturing companies, the addresses, the registration number given by the authority and the quantity obtained .</p> <p>5.2</p> <table border="1" style="width: 100%;"> <tr> <th>Details of Quality Certificate</th> <th>Validity Period</th> <th>Institute</th> </tr> <tr> <td>ISO 22000 – 2005 FSMS</td> <td></td> <td></td> </tr> </table> <p>Products covered under ISO 22000 certificate:</p> <p>Is this a request for a new registration: Yes/ No</p> <p>If not, state the last registered year:.....</p> <p>The year of commencement of coconut related products manufacturing :</p> <p>CDA Manufacture Registration Number 2019 CDA/PD/Cn_</p>	1.DC- Desiccated Coconut	<input type="checkbox"/>	13. Syr – Coconut Syrup	<input type="checkbox"/>	2. 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Prepared By : Quality Manager	Authorized BY:  (Director - PD)	Verified By: 	Page 1/2
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6.1 Exact location of the Mill/ address 6.2. District & Divisional Secretariat Dis Divi. Sec	Daily production capacity(Mt.)	Maximum annual production capacity(Mt.)																								
7.1 were the details of machinery submitted in an annexure: 7.2 State how the machines are driven in the mill(Main current/Generator/etc: <table border="1"> <thead> <tr> <th>Type of Machine</th> <th>Horse Power</th> <th>Cap / day</th> <th>Quantity</th> </tr> </thead> <tbody> <tr><td>.....</td><td>.....</td><td>.....</td><td>.....</td></tr> <tr><td>.....</td><td>.....</td><td>.....</td><td>.....</td></tr> <tr><td>.....</td><td>.....</td><td>.....</td><td>.....</td></tr> <tr><td>.....</td><td>.....</td><td>.....</td><td>.....</td></tr> </tbody> </table>	Type of Machine	Horse Power	Cap / day	Quantity	9.1 Any Chemicals are used in the Production? <table border="1"> <tr> <td>Yes</td> <td></td> <td>No</td> <td></td> </tr> </table> 9.2 If yes, name of the chemicals used: 9.3 If yes, state at which Process Step of Production the Chemical is used.		Yes		No	
Type of Machine	Horse Power	Cap / day	Quantity																							
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8.1 Number of hrs work (routine)/day :- 8.2 Number of Employees at present: Temporary Permanent 8.3 Number of Hatchatting Unit :..... 8.4. Maximum Daily production capacity : <table border="1"> <thead> <tr> <th>Product type</th> <th>primary raw material used</th> <th>Amount of raw material need/day (Mt.)</th> </tr> </thead> <tbody> <tr><td></td><td></td><td></td></tr> <tr><td></td><td></td><td></td></tr> </tbody> </table>	Product type	primary raw material used	Amount of raw material need/day (Mt.)							10.1 .Any other coconut related industries under the same business name 10.2 If such Industry is registered at CDA,state the Registration No ,and the last registered year. <table border="1"> <thead> <tr> <th>Products</th> <th>Reg. Number</th> <th>Last Reg.year</th> </tr> </thead> <tbody> <tr><td>.....</td><td>.....</td><td>.....</td></tr> </tbody> </table>		Products	Reg. Number	Last Reg.year									
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Note. 01. – In the Case of Limited Liability Co./ Partnership and other Units requires to be registered under the Business name Ordinance. The registered name as given in the B.R.C. Should be Indicated in Cage 3. Please note that cheque will be issued only the Business Name.

Note 02. – Name of Directors/Partners declared in Cage 2, should be the same as those in the Business Registration Certificate.

Note 03 – Duly filled Application should be posted cover to Director, processing Development Division, Coconut Development Authority No.11,Duke Street, Colombo 01. Together with a true Copies of Business Registration, Deed of the land where the Mill is situated, Environment Protection License, Full Insurance coverage for natural disasters, relevant system Certification and the Deposit Slip if the payment made to Bank of Ceylon.

**** All Cheques should be written to Chairman, Coconut Development Authority**

Declaration by Applicant

"I/We hereby declare that the particulars furnished in this application are true and accurate and undertakes to notify any change in the above particulars within seven days of such change. The Registration Fees of Rs..... of Cheques ** No. is deposited to The coconut Development Authority Account at Bank of Ceylon ,Nugegoda Branch A/C No. 228042 and enclosed the Deposit Slip here with.
 I/We hereby certify the particulars stated in item 1 to 10 above are true and correct.

Date

Signature of Applicant
 Company Seal

Prepared By : Quality Manager	Authorized BY:  (Director - PD)	Verified By: 	Page 2/2
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